Agenda for Introduction to Qualitative Methods

| TIME AGENDA KEY CONTENT INSTRUCTOR 9.30 – 10.00 (30min) Welcome and introduction of teaching team + participants 10.00 – 10.50 (A0min lecture + 10min Q&A) Methods Whole should and shouldn't you do qualitative studies? • What kind of research questions are appropriate for qualitative research study: what kind of methods are available to me? • Which qualitative method is right for my study? How do I select the best method? 10.50 – 11.10 (20min) 11.10 – 11.45 (25min lecture + 10min Q&A) 11.45 – 12.30 (40min lecture + 10min Q&A) (40min lecture + 5min Q&A) 11.45 – 12.30 (40min lecture + 5min Q&A) (40min lecture + 5min Q&A) 11.30 – 14.30 (40sing 1: Interviews — 10scussions and Participant Observation — 10scussions and User Preakout groups 14.45 – 15.00 14.45 – 15.00 15 min Park Whola rar qualitative methods? • What are qualitative methods? • What are qualitative methods? • What are welooking for when we conduct qualitative research studies? • Which qualitative method is right for my study? How do I select the best method? • Common concerns and questions • Protecting the privacy of your study participants • Obtaining ethical approval (with case studies on past research projects) • What are the key factors we need to consider when designing an interview? • How to craft an interview guide • What are the key factors we need to consider when designing a focus group discussion? • Crafting focus group discussion guides • How to effectively conduct participant observations • Why participant observations are useful in qualitative research Whole team Whole team Whole team • What are qualitative methods? • What are the key factors we need to consider when designing a focus group discussion? • Crafting focus group discussion guides • How to effectively conduct participant observations • Who the factive prevaluation are useful in qualitative research Whole team | | DAY 1 – 26 JULY 2021 | | | | |
|--|---------------|----------------------|---------------------------------|------------|--|--|
| 10.00 - 10.50 Introduction of teaching team + participants | TIME | AGENDA | KEY CONTENT | INSTRUCTOR | | |
| teaching team + participants 10.00 – 10.50 (40min lecture + 10min Q&A) Methods Me | | | | Whole team | | |
| 10.00 - 10.50 Introduction to (40min lecture + 10min Q&A) Methods Why do qualitative research? What sind of research questions are appropriate for qualitative industry? What are we looking for when we conduct qualitative studies? Designing a qualitative research study: what kind of methods are available to me? Which qualitative method is right for my study? How do I select the best method? | (00) | | | | | |
| (40min lecture + 10min Q&A) Wethods Wethods Wethods Why do qualitative research? When should and shouldn't you do qualitative inquiry? What kind of research questions are appropriate for qualitative inquiry? What are we looking for when we conduct qualitative research study: what kind of methods are available to me? Which qualitative method is right for my study? Whoth of leslect the best method? 10.50 – 11.10 (20min) 11.10 – 11.45 (25min lecture + 10min Q&A) 11.45 – 12.30 (40min lecture + 5min Q&A) 11.45 – 13.30 (40min lecture + 5min Q&A) 12.30 – 13.30 (60min) 13.30 – 14.30 (445 – 15.00 Workshop task 1 briefing + breakout groups 14.45 – 15.00 Wethods When should and shouldn't you do qualitative research projects when we conduct qualitative research studies? When should and shouldn't you do qualitative inquiry? When should and shouldn't you do qualitative research projects) Pearlyn Pane Rayner Pearlyn Aryner What are the key factors we need to consider when designing an interview? How to craft an interview guide Lunch Workshop task 1 Workshop task 1 briefing + breakout groups Whole team Whole team | | _ | | | | |
| + 10min Q&A) Methods When should and shouldn't you do qualitative studies? What kind of research questions are appropriate for qualitative inquiry? What are we looking for when we conduct qualitative research study: what kind of methods are available to me? Which qualitative method is right for my study? How do I select the best method? The ethics of conducting qualitative research 10.50 – 11.10 (20min) The ethics of conducting qualitative research 10.40min Q&A) 11.10 – 11.45 (25min lecture + 10min Q&A) Qualitative study design 1: Interviews 10.40min lecture + 5 min Q&A) 12.30 – 13.30 (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) Participant Observation Workshop task 1 briefing + breakout groups Whother a many studies and shouldn't you do qualitative research What kind of research questions are appropriate for qualitative inquiry? What kind of research questions are appropriate for qualitative inquiry? What kind of research questions are appropriate for qualitative inquiry? What are we looking for when we conduct persure savilable to me? Whother a validative study elosion guides approval (with case studies on past research projects) What are the key factors we need to consider when designing a focus group discussion? Ununch **Common concerns and questions **Protecting the privacy of your study participants **Obtaining ethical approval (with case studies on past research projects) What are the key factors we need to consider when designing a focus group discussion? **Crafting focus group discussion guides** **How to effectively conduct participant observations **Why participant observations are useful in qualitative research Whole team **How to effectively conduct participant observations **Whother the privacy of your study participant observations are useful in qualitative research **What are the key factors we need to consider when designing a focus group discussion? **Crafting focus group discussion guides* **How to effectively conduct participant observations **Whoth | | | · | | | |
| qualitative studies? What kind of research questions are appropriate for qualitative inquiry? What are we looking for when we conduct qualitative research study: what kind of methods are available to me? Which qualitative method is right for my study? How do I select the best method? The ethics of conducting qualitative research 10.50 – 11.10 (20min) The ethics of conducting qualitative research 10.10 – 11.45 (25min lecture + 10min Q&A) 11.45 – 12.30 (40min lecture + 5min Q&A) 12.30 – 13.30 (60min) (60min) 12.30 – 14.30 (45min lecture + 5min Q&A) Qualitative study design 1: Interviews 11.330 – 14.30 (45min lecture + 15min Q&A) Workshop tash Discussions and Participant Observation Why participant observations are useful in qualitative research Workshop tash break Workshop tash break Break Qualitative study design 2: Focus Group Discussions and Participant observations Why participant observations are useful in qualitative research Whole team Whole team Whole team | ` | | 1 | • | | |
| • What kind of research questions are appropriate for qualitative inquiry? • What are we looking for when we conduct qualitative research study: what kind of methods are available to me? • Which qualitative method is right for my study? How do I select the best method? 10.50 – 11.10 (20min) The ethics of conducting qualitative research * Obtaining ethical approval (with case studies on past research projects) 11.45 – 12.30 (40min lecture + 5min Q&A) 11.45 – 13.30 – 13.30 (60min) 12.30 – 13.30 (45min lecture + 15min Q&A) Qualitative study design 2: Focus Group Discussions and Participant Observation What are the key factors we need to consider when designing an interview? • How to craft an interview guide Lunch • What are the key factors we need to consider when designing a focus group discussion? • Crafting focus group discussion guides How to effectively conduct participant observations • Why participant observations are useful in qualitative research 14.30 – 14.45 (15min) • Workshop task 1 briefing + breakout groups Break | + 10min Q&A) | Methods | 1 | Jane | | |
| appropriate for qualitative inquiry? • What are we looking for when we conduct qualitative studies? • Designing a qualitative research study: what kind of methods are available to me? • Which qualitative method is right for my study? How do I select the best method? 10.50 – 11.10 (20min) 11.10 – 11.45 (25min lecture + 10min Q&A) 11.45 – 12.30 (40min lecture + 5min Q&A) (40min lecture + 5min Q&A) 11.30 – 14.30 (45min lecture + 15min Q&A) 13.30 – 14.30 (45min lecture + 15min Q&A) 13.30 – 14.30 (45min lecture + 15min Q&A) 14.30 – 14.45 (15min) 14.30 – 14.45 (15min) 15.50 16.50 17.50 18 | | | · · | | | |
| conduct qualitative studies? Designing a qualitative research study: what kind of methods are available to me? Which qualitative method is right for my study? How do I select the best method? 10.50 – 11.10 (20min) 11.10 – 11.45 (25min lecture + 10min Q&A) 11.45 – 12.30 (40min lecture + 5min Q&A) (40min lecture + 5min Q&A) 12.30 – 13.30 (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) 15min Q&A) 13min lecture + 15min Q&A) 14min lecture + 15min Q&A) 15min Q&A) 16min lecture + 15min Q&A) 17min Q&A 18min lecture + 15min Q&A 18min lecture + 15min Q&A 19min lecture + 15min Q&A 19min lecture + 15min Q&A 10min lecture + 15m | | | • | | | |
| **Designing a qualitative research study: what kind of methods are available to me? **Which qualitative method is right for my study? How do I select the best method? **The ethics of conducting qualitative research **Protecting the privacy of your study participants **Protecting the privacy of your study participants **Obtaining ethical approval (with case studies on past research projects) **Interviews** **Obtaining ethical approval (with case studies on past research projects) **Interviews** **Obtaining ethical approval (with case studies on past research projects) **Interviews** **Obtaining ethical approval (with case studies on past research projects) **Interviews** **Obtaining ethical approval (with case studies on past research projects) **Interviews** **Obtaining ethical approval (with case studies on past research projects) **Interviews** **Obtaining ethical approval (with case studies on past research projects) **Interviews** **Obtaining ethical approval (with case studies on past research projects) **Interviews* **Obtaining ethical approval (with case studies on past research projects) **Interviews* **Obtaining ethical approval (with case studies on past research projects) **Interviews* **Obtaining ethical approval (with case studies on past research projects) **Protecting the privacy of your study participants **Obtaining ethical approval (with case studies on past research projects) **Protecting the privacy of your study participants **Obtaining ethical approval (with case studies on past research projects) **Protecting the privacy of your study participants **Obtaining ethical approval (with case studies on past research projects) **Protecting the privacy of your study participants **Obtaining ethical approval (with case studies on past research projects) **Outsianing ethical approval (with case studies on past research projects) **Outsianing ethical approval (with case studies on past research projects) **Outsianing ethical approval (with case studies on past resea | | | What are we looking for when we | | | |
| study: what kind of methods are available to me? • Which qualitative method is right for my study? How do I select the best method? 10.50 – 11.10 (20min) 11.10 – 11.45 (25min lecture + 10min Q&A) (20min) 11.45 – 12.30 (40min lecture + 5min Q&A) (40min lecture + 5min Q&A) 11.45 – 13.30 (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) 14.30 – 14.45 (15min) 14.30 – 14.45 (15min) 14.45 – 15.00 Study: what kind of methods are available to me? • Which qualitative method is right for my study? Parking the privacy of your study participants • Common concerns and questions • Protecting the privacy of your study participants • Obtaining ethical approval (with case studies on past research projects) • What are the key factors we need to consider when designing an interview? How to craft an interview guide • What are the key factors we need to consider when designing a focus group discussion? • Crafting focus group discussion guides How to effectively conduct participant observations • Why participant observations are useful in qualitative research Whole team Whole team | | | <u> </u> | | | |
| available to me? • Which qualitative method is right for my study? How do I select the best method? 10.50 – 11.10 (20min) 11.10 – 11.45 (25min lecture + 10min Q&A) 11.45 – 12.30 (40min lecture + 5min Q&A) 12.30 – 13.30 (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) Washin lecture + 15min Q&A) 13.30 – 14.30 (45min lecture + 15min Q&A) Washin lecture + 15min Q&A) Workshop task 1 (15min) Workshop task 1 (15min) Workshop task 1 (15min) Which qualitative method is right for my study? How do I select the best method? • Whork qualitative study enducting the privacy of your study participants • Protecting the privacy of your study participants • Obtaining ethical approval (with case studies on past research projects) • What are the key factors we need to consider when designing an interview? How to craft an interview guide • What are the key factors we need to consider when designing a focus group discussion? • Crafting focus group discussion guides How to effectively conduct participant observations • Why participant observations are useful in qualitative research Whole team Whole team | | | | | | |
| * Which qualitative method is right for my study? How do I select the best method? 10.50 - 11.10 (20min) | | | I | | | |
| my study? How do I select the best method? | | | | | | |
| 10.50 - 11.10 (20min) | | | | | | |
| 1.10 - 11.45 The ethics of conducting qualitative research Obtaining ethical approval (with case studies on past research projects) | | | method? | | | |
| 11.10 – 11.45 (25min lecture + 10min Q&A) (40min lecture + 5min Q&A) (45min lecture + 15min Q&A) (5min lecture + 15min Q&A) (6min) (6min) (7min lecture + 15min Q&A) (8min lecture + 15min Q&A) (9min lecture + 15min Q&A) (15min | | | Break | | | |
| (25min lecture + 10min Q&A) qualitative research | , , | The othics of | • Common concorns and questions | Paynor | | |
| + 10min Q&A) qualitative research | | | · · | Rayllel | | |
| research Obtaining ethical approval (with case studies on past research projects) 11.45 – 12.30 (40min lecture + 5min Q&A) 12.30 – 13.30 (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) Discussions and Participant Observation Observation Observation Workshop task 1 (15min) Pearlyn What are the key factors we need to consider when designing an interview? What are the key factors we need to consider when designing a focus group discussion? • Crafting focus group discussion guides • How to effectively conduct participant observations are useful in qualitative research Whole team Whole team 14.45 – 15.00 Break | ` | _ | | | | |
| 11.45 – 12.30 (40min lecture + 5min Q&A) 12.30 – 13.30 (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) 15min Q&A) 15min Q&A) Qualitative study design 2: Focus (45min lecture + 15min Q&A) Discussions and Participant Observation Observation 14.30 – 14.45 (15min) Qualitative study design 2: Focus (45min lecture + 15min Q&A) Discussions and Participant Observation Discussions and Participant Observation Discussions and Participant Observation Discussions and Participant Observations Workshop task 1 briefing + breakout groups Discussions All Discussion guides Discussions All Discussions Whole team Discussions All Discussion guides Discussions All Discussion guides Discussions All Discussions Whole team Discussions All Discussion guides Discussions All Discussions Whole team Discussions All Discussions Discussions All Dis | , | research | 1 - | | | |
| (40min lecture + 5min Q&A) Interviews Interviews How to craft an interview guide 12.30 – 13.30 (60min) Image: 13.30 – 14.30 (45min lecture + 15min Q&A) Group Discussions and Participant Observation Observations Observat | | | | | | |
| + 5min Q&A) Interviews • How to craft an interview guide 12.30 – 13.30 (60min) 13.30 – 14.30 Qualitative study design 2: Focus Group Discussions and Participant Observation 14.30 – 14.45 (15min) 14.45 – 15.00 Lunch • How to craft an interview guide Lunch • What are the key factors we need to consider when designing a focus group discussion? • Crafting focus group discussion guides • How to effectively conduct participant observations • Why participant observations are useful in qualitative research Whole team Freak | | · | <u> </u> | • | | |
| 12.30 – 13.30 (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) Discussions and Participant Observation Observation 14.30 – 14.45 (15min) Lunch What are the key factors we need to consider when designing a focus group discussion guides How to effectively conduct participant observations Why participant observations are useful in qualitative research Whole team Whole team Break | | _ | | Jane | | |
| (60min) 13.30 – 14.30 (45min lecture + 15min Q&A) Discussions and Participant Observation Observation 14.30 – 14.45 (15min) Participant Observation Discussions and Participant Observations Discussions and Participant Observations Participant Observations Workshop task 1 briefing + breakout groups Discussions and Participant Observations are useful in qualitative research Whole team Break | • | interviews | _ | | | |
| (45min lecture + 15min Q&A) Group Discussions and Participant Observation 14.30 – 14.45 (15min) design 2: Focus Group Discussions and Participant Observation Workshop task 1 briefing + breakout groups Consider when designing a focus group discussion guides How to effectively conduct participant observations are useful in qualitative research Whole team Whole team | | | | | | |
| + 15min Q&A) Group Discussions and Participant Observation 14.30 – 14.45 (15min) Group Discussions and Participant Observation Why participant observations are useful in qualitative research Whole team Whole team Whole team Whole team Break | | • | • | | | |
| Discussions and Participant Observation Observation Observation Observation Why participant observations are useful in qualitative research Workshop task 1 briefing + breakout groups Break • Crafting focus group discussion guides • How to effectively conduct participant observations are useful in qualitative research Whole team | | _ | | Rayner | | |
| Participant Observation • How to effectively conduct participant observations • Why participant observations are useful in qualitative research Whole team 14.45 – 15.00 • How to effectively conduct participant observations • Why participant observations are useful in qualitative research Whole team Break | + 15min Q&A) | | | | | |
| Observation Observations • Why participant observations are useful in qualitative research 14.30 – 14.45 (15min) Workshop task 1 briefing + breakout groups Break | | | | | | |
| Why participant observations are useful in qualitative research 14.30 – 14.45 (15min) Workshop task 1 briefing + breakout groups Break Break | | • | | | | |
| 14.30 – 14.45 (15min) Workshop task 1 briefing + breakout groups Whole team 14.45 – 15.00 Break | | | | | | |
| (15min) briefing + breakout groups Break | | | | | | |
| breakout groups 14.45 – 15.00 Break | | • | | Whole team | | |
| 14.45 – 15.00 Break | (15min) | _ | | | | |
| | 14.45 – 15.00 | preakout groups | Break | | | |
| (| (15min) | | | | | |



| 15.00 – 15.40 (40min group work) | Workshop task 1 | Hands-on practice designing interview guides | Whole team |
|--|--|--|------------|
| 15.40 – 16.40 (60min) | Workshop task: Group Presentations + Discussion + Feedback | | Whole team |
| 16.40 – 17.00 (20min) | Recap and Wrap Up | | Whole team |

| | DAY 2 – 27 JULY 2021 | | | | |
|--------------------------------|----------------------|--|------------|--|--|
| TIME | AGENDA | KEY CONTENT | INSTRUCTOR | | |
| 9.30 – 9.45 | Welcome and | | Whole team | | |
| (15min) | regroup | | | | |
| 9.45 – 11.00 | Qualitative data | Interviews: | Whole team | | |
| (60min lecture + 15min Q&A) | collection | Interviewing techniques, tips, and tricks Conducting interviews virtually: Zoom, Skype, and other videoconferencing platforms Focus groups: How to populate a focus group: understanding group dynamics How to effectively facilitate a focus group discussion Focus group discussion techniques Conducting focus group discussions digitally – e.g. via WhatsApp Sharing of examples of past focus group discussions from speaker's experience Participant Observations: Sharing of examples of past participant observation studies from speaker's experience | | | |
| 11.00 – 11.20 (20min) | | Break | | | |
| 11.20 – 12.00 | Workshop Task 2 | Hands-on practice designing focus | Whole team | | |
| (40min group | | group guides and participant | | | |
| work) | | observation protocol | | | |
| 12.00 – 13.00 (60min) | | Lunch | | | |
| 13.00 – 13.45 | Workshop Task | | Whole team | | |
| (45min) | 2: Group | | | | |



All timings reflected are in Singapore time (GMT+08:00)

| | presentations + Discussion + Feedback | | |
|----------------|---|--|------------|
| 13.45 – 14.40 | Qualitative Data | How to code: framework analysis, | Rayner |
| (45min lecture | Analysis | thematic analysis etc. | Suan |
| + 10min Q&A) | | Manual coding | |
| | | Software-based coding | |
| 14.40 - 15.00 | | Break | |
| (20min) | | | |
| 15.00 - 15.40 | Workshop Task 3 | Manual coding using a framework | Whole team |
| (40min) | | | |
| 15.40 – 16.40 | Workshop Task | | Whole team |
| (60min) | 3: Group | | |
| | Presentation + | | |
| | Discussion + | | |
| | Feedback | | |
| 16.40 – 17.00 | Recap and Wrap | | Whole team |
| (20min) | up | | |

